



Treowen Stars FC  
Bush Park  
Maes Yr Haf Lane  
Newbridge  
NP11 4RX



## **TREWEN STARS SPORTS AND SOCIAL CLUB**

### **Affiliated to F.A. of Wales and Gwent County F.A.**

### ***Club Constitution***

#### **1. Name**

1.1 The name of the Club shall be **Treowen Stars Sports and Social Club**, hereafter referred to as the Club.

#### **2. Membership**

2.2 Membership of the Club shall be open to all.

2.3 All members are required to pay a membership fee for the year, with different fees for junior member – junior members being those under the age of 16. The Committee will agree a minimum requirement at each years AGM where all members are able to contribute to the discussion. The Chairperson will facilitate the discussion and agreement.

#### **3. Aims and Objectives**

The aims and objectives of the Club shall be:

*3.2 To organise and promote football*

*3.3 To encourage participation in football at all levels*

*3.4 To encourage an inclusive and diversity throughout the club in the pursuit of our aim*

*3.5 To encourage the diversification of our offering to attract any groups within the community the opportunity to be a part of the Club*

#### **4. Committee**

4.1 The Club shall have a committee consisting of at least the following:

*(a) Chairperson – Co-ordinator*

*(b) Vice Chairperson – Deputises for Chairperson*

*(c) Secretary – responsible for correspondence and note taking*

*(d) Treasurer – responsible for financial control*

**\*The Chairperson and Vice Chairperson are the elected members that shall be known as the Trustees\***

The following positions are also available:

(e) Fundraiser

(f) Welfare officer

(g) Maintenance officer

(h) Lottery coordinator

(i) Committee Persons\*

4.2 The role of the committee is to manage all aspects of the Club's administration. The committee shall not work autonomously. Planning activities, buying equipment and administering other Club matters must satisfy all members.

4.3 The committee may invite persons to attend any of its meetings as a participant without the power to vote.

Honours:

Welsh Football League Division Three Winners – 1992/93

Welsh Football League Two Runners Up – 1993/94

Welsh League Cup Runners Up – 1993/94

Welsh League Cup winners – 1997/98

Gwent County League Division One Champions – 1991/92, 2009/10



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4.4 Any vacancy within the committee shall be filled from the ordinary membership and agreed by committee.

4.5 Any person who has ceased to become a member of committee shall be eligible for re-election

4.6 No member of the committee, sub committee or any of the ordinary membership shall receive remuneration from the committee in money or monies worth with the exception of out of pocket expenses.

4.7 The committee will meet at least quarterly, but decisions can be made via the official committee whatsapp group

4.8 The chair shall have the power to call special meetings open to all members and can be held for the purposes of altering the constitution and for considering any matter that should be referred to the members in general. The chair should call a special meeting at the request of not less than two committee members or not less than four ordinary members. \*Committee persons is left deliberately open to allow persons to take up new roles as change demands

## 5. Sub-committee

5.1 The committee may appoint sub-committees for special purposes

5.2 When setting up sub committees the Committee shall determine its terms of reference, compositions and powers.

5.3 Sub-committees shall have a co-ordinator

5.4 Sub-committees shall have the power to co-opt additional persons as and when required.

## 6. Annual General meetings (AGM)

6.1 The committee shall convene AGMs not more that 15 months after the previous AGM 6.2 The committee shall be given not less than 21 days notice in writing of the AGM

6.3 The AGM shall be publicised at least seven days in advance by leaflets and posters.

6.4 At the AGM the ordinary members shall elect a Committee including a chair, vice chair, secretary, treasurer and minute secretary and any other honorary officers as the committee will decide

6.5 The chair, officers and honorary officers of the committee shall hold office until the conclusion of the AGM

## 7. Rules of Procedure

7.1 QUORUM: a minimum of three committee members shall form a quorum at committee meetings and a minimum of six committee members and three ordinary members shall form a quorum at AGM

7.2 VOTING: every matter, except where this constitution provides otherwise, shall be determined by a majority of members present and voting. In the case of equal votes the chair of the meeting shall have the casting vote.

7.3 MINUTES: a minute of all meetings including sub-committees shall be kept and formally adopted.

## 8. Finance

8.1 The financial year shall run from 1st April to 31st March in the following year

8.2 The treasurer shall keep proper accounts of the finances of the committee. All incoming funds shall be lodged without deduction to the committees bank/building society account. All monies raised by or on behalf of the committee shall be applied to further the object of the committee and for no other purpose. All deeds cheques, bills of exchange, etc, relating to the committees

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bank/building society account shall be signed by any two of the following committee members: chair, secretary, treasurer

8.3 An independent financial examiner elected by the committee shall annually audit the accounts of the committee.

## 9. Alterations to the constitution

9.1 Any alterations to this constitution shall receive the assent of no less than two-thirds of the members present and voting at an AGM or special meeting. Provided that the secretary has received such notice of any alteration in writing no less than 21 clear days before the meeting at which the alteration is proposed.

## 10. Dissolution

10.1 The committee may be dissolved by a resolution passed by a majority of members present and voting at a special meeting convened for the purpose.

10.2 Any assets remaining after the settling of any debts and liabilities shall be applied towards charitable bodies within Newbridge (but priority will lie with the football sides within the Treowen Stars family at the time of dissolution) which have similar aims to those of the committee. Such charitable bodies to be decided and approved by the aforesaid majority.

## 11. Trustees

11.1 The property, assets and effects of the Club shall be vested in not less than two persons as Trustees. Trustees will hold positions "until death, resignation or removal" from office by resolution of the Members who may for any reason which may seem sufficient to the majority of them present and voting at an Annual General or Special Meeting remove Trustee(s) from office as Trustees. Should, the number of Trustees fall below four for any reason, members can nominate new Trustee(s) to be appointed in line with relevant legislation. The trustees shall hold the said property upon trust for the Club.

11.2 No personal liability shall attach to any Trustee, except to the extent of such funds the Club as may actually be received by them.

11.3 The Trustees and Members of the Committee shall have a right of indemnity against and reimbursement out of the funds and the property of the Club in respect of any claim brought against them with regard to the acts done, or committed in their representative capacity.

11.4 The Trustees may, when authorised thereto by a General Meeting, or by the Committee, hold purchase or take on Lease any land or buildings and may sell, exchange, Mortgage, Lease or build upon the land with power to alter and pull down buildings and again rebuild.

We certify that this is a current copy of the constitution of Treowen Stars Sports and Social Club Committee, which was adopted at an AGM held at: Treowen Stars Sports and Social Club

Signed: Chairperson

Gary Evans

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